

**HARBORFIELDS CENTRAL SCHOOL DISTRICT  
GREENLAWN, NY**

**SCHOOL BASED PLANNING AND SHARED DECISION MAKING PLAN  
THOMAS J. LAHEY ELEMENTARY SCHOOL  
2011-12**

**GOAL**

**To revisit the school beautification goal initiated in 2004-05 to further enhance the aesthetics of the building and ground to create a warm and welcome environment.**

**ACTION PLAN**

- Review the things set in place in 2004-05
- Based upon this information, identify places in the building to spruce up
- Discuss plans for creating murals, hanging photo collages, square art using tiles.
- Revisit the bulletin boards in the building – how many more are needed; creating a schedule for the upkeep of them
- Align projects with school wide programs, such as character education, second step, etc.
- Create a plan of action for the school year
- Plan a fundraiser to support our initiative

**ASSESSMENT**

- Evaluate effect of improved appearance thorough the general tone of the building
- Evaluate effect on student behavior
- Obtain feedback from staff and parents

**Thomas J. Lahey**

**Principal**

**UTH Representative**

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**GOAL:**

**To enhance the contents of the TJL website.**

**ACTION PLAN**

- The contents of the current TJL website will be disseminated to team members for review.
- Each member will highlight areas that need to be revised.
- Team members will form sub committees to reconstruct the following sections of the current website:

Cover Page  
Suggested Reading List  
Second Step Program  
Lunch Menus  
Staff Directory  
Support Services  
Enrichment  
PTA/SEPTA  
SDM Goals  
School Notices  
Code of Conduct  
Agenda Book Information  
Consider a section for special announcements

**ASSESSMENT**

- Are we receiving positive feedback from parents, staff and students?
- Are updates being posted in a timely manner?
- Monitor the frequency of use by the parents.

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**GOAL**

**To coordinate a service learning/community services program.**

**ACTION PLAN**

- Devise a plan of action for the year 2011-12
- Create a list of community outreach programs
- Select those that the school could realistically participate in
- Select a grade level to pilot the program
- Continue participation in the Birthday Wishes Foundation
- Promote the program in the classroom
- Visit the website – [www.kidactivities.net](http://www.kidactivities.net) for appropriate grade level Community Service Ideas
- Select one or two organizations to work within the community, for example Ronald McDonald House
- Arrange a field trip to the site selected
- Evaluate at the end of the year to sort out the kinks and to improve upon our plan.

**ASSESSMENT**

- What was the impact of bringing acts of kindness to the less fortunate?
- What lessons were learned by the participants?
- Have students gained a better understanding of becoming active contributing citizens and community members through the service they performed?
- Based upon feedback and observation, what items in our plan have to be revisited and altered for the next school year.
- Have students reflect on their experience and provide the team with feedback.

**Thomas J. Lahey**

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**Principal**

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**UTH Representative**