



Washington Drive Primary School

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Dear Parent/Guardian:

The Harborfields Central School District introduced the Infinite Campus student management system during the 2008-2009 school year. This new system is web-based which includes a Portal that provides online access to various student-related information.

This year it is the district's goal to phase-in the Infinite Campus portal at Washington Drive Primary School during the spring semester. The portal will provide access to the following links:

SCHOOL	PORTAL ACCESS
Washington Drive Primary School	Personal Log-in Account Information Student's Daily Attendance Family/Student Contact Information Student's Schedule Report Cards and Progress Reports Teacher's Newsletter

Each parent or guardian of a Harborfields' student will receive a unique activation code that provides access to the infinite Campus portal. However, you will need to visit the school during the registration period to receive your activation code and sign the acceptable use policy. If you are not able to visit the school during this time, please visit the main office to obtain your code. If you have already received a unique activation code from Oldfield Middle School or Thomas J. Lahey Elementary School, it will not be necessary to register for a new code. Therefore, once the primary school's portal is open, you will be able to access the specified information.

REGISTRATION TIMES	TIME
Wednesday, January 19, 2011	9:30 a.m. to 12:30 a.m. Washington Drive Primary School's Conference Room
Tuesday, January 25, 2011	6:00 p.m. to 7:30 p.m. Washington Drive Primary School's Cafetorium

A personal activation code for the Infinite Campus student management system will be provided to each parent/guardian who completes the registration process, which includes:

- Presenting a valid picture identification
- Signing the Infinite Campus Access Request form

Within the Family/Student Contact Information you will also be able to input your e-mail address. However, the e-mail address will only be used to notify you of your child's attendance. Yet, schools will continue to contact you via phone to verify a student's attendance on a given day. The link for behavior will not be accessible to parents/guardians.

The following Infinite Campus link will provide access to Washington Drive Primary School's Parent Portal and may be accessed through the Washington Drive Primary School's Webpage located within the Our Schools section of the district's website, www.harborfieldscsd.net:

<https://harborfieldscsd.esbores.org/campus/portal/harborfields.jsp>

The instructions for utilizing the parent portal are posted to the district's website. During this initial implementation period, the following e-mail may be accessed to address questions regarding this new process: ICSUPPORT@harborfieldscsd.org. However, if you have specific questions regarding information posted for your child, please contact your child's school.

We look forward to implementing the Infinite Campus Portal and appreciate your understanding during this process.

Thank you for your support.

Sincerely,



Maureen D. Kelly

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